

Amendment 2	In Progress - 5/19/2006
Texas Higher Education Coordinating Board Community and Technical Colleges Division Carl D. Perkins Grants for Program Year 2005-2006 Amendment Summary	
Project: 61104 - Texas Leadership Alliance & Academy Institution: University of Texas Health Center at Tyler	

The following sections have been changed as part of this amendment:

Part F

Amendment 2	In Progress - 5/19/2006																							
Texas Higher Education Coordinating Board Community and Technical Colleges Division Carl D. Perkins Grants for Program Year 2005-2006 Application Cover Page																								
Project Title: Texas Leadership Alliance & Academy	Category: 11 State Leadership Professional Development	Classification: Continuation																						
		Application Number: 6121																						
Applicant Institution: Name: University of Texas Health Center at Tyler FICE Code: 000404 Mailing Address: 11937 US Highway 271 City, State, Zip: Tyler, TX, 75708		Budget Request: <table border="0"> <tr> <td>Salaries and Fringe Benefits</td> <td style="text-align: right;">\$ 18,900</td> </tr> <tr> <td>Travel (Staff Only)</td> <td style="text-align: right;">\$ 5,000</td> </tr> <tr> <td>Capital Outlay/Equipment</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>Consultant Fees</td> <td style="text-align: right;">\$ 4,000</td> </tr> <tr> <td>Subgrants and Subcontracts</td> <td style="text-align: right;">\$ 18,000</td> </tr> <tr> <td>Miscellaneous</td> <td style="text-align: right;">\$ 19,600</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Subtotal - Direct</td> <td style="text-align: right;">\$ 65,500</td> </tr> <tr> <td>Administration</td> <td style="text-align: right;">\$ 3,275</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total Grant Request</td> <td style="text-align: right;">\$ 68,775</td> </tr> </table>	Salaries and Fringe Benefits	\$ 18,900	Travel (Staff Only)	\$ 5,000	Capital Outlay/Equipment	\$ 0	Consultant Fees	\$ 4,000	Subgrants and Subcontracts	\$ 18,000	Miscellaneous	\$ 19,600	<hr/>		Subtotal - Direct	\$ 65,500	Administration	\$ 3,275	<hr/>		Total Grant Request	\$ 68,775
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Project Director: Name: Mickey Slimp Phone: 903-877-7576 Fax: 903-877-7430 E-mail: mickey.slimp@netnet.org	Contact Person: <i>Perkins Contact where applicable</i> Name: Mickey Slimp Phone: 903-877-7576 Fax: 903-877-7430 E-mail: Mickey.slimp@netnet.org																							
<p>We hereby certify that the information contained in this application is, to the best of our knowledge, correct and that the institution named above has authorized us as its representatives to obligate this institution. We further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations, applications guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, Lobbying Certifications, Drug-Free Workplace requirements, Special Provisions and Assurances, and the schedules as applicable. It is understood that this application constitutes an offer and, if accepted by the Coordinating Board or renegotiated to acceptance, will form a binding agreement.</p>																								
Name/Title of Chancellor/President/CEO from Applicant Institution	Signature	Date																						

Dr. Kirk A. Calhoun, President		
Name/Title of Chief Financial Officer	Signature	Date
Rick Hefner, Vice President, Finance & Administration		
Name/Title of Contact Person (Perkins Contact where applicable)	Signature	Date
Dr. Mickey Slimp, Executive Director, Northeast Texas Consortium of Colleges & Universities		

Amendment 2	In Progress - 5/19/2006
Texas Higher Education Coordinating Board Community and Technical Colleges Division Carl D. Perkins Grants for Program Year 2005-2006 Part A - Project Summary	
Project: 61104 - Texas Leadership Alliance & Academy Institution: University of Texas Health Center at Tyler	

Please provide a description of the overall approach or methodology of the project:

The project will work with a variety of Texas colleges and professional organizations to provide professional development opportunities for career and technical deans and directors, new administrators and technical faculty.

Experiences in leadership development and technical program development will be provided, primarily through regional workshops, interactive video, and web-based instruction. The project will include the creation of an "ePack" for the orientation mid-level college administrators, based upon the modules developed during Galveston College's administration of the program. In addition to offering the course online, the ePack will be made available to colleges throughout the state.

Amendment 2	In Progress - 5/19/2006
Texas Higher Education Coordinating Board Community and Technical Colleges Division Carl D. Perkins Grants for Program Year 2005-2006 Part B - Project Scope	
Project: 61104 - Texas Leadership Alliance & Academy Institution: University of Texas Health Center at Tyler	

Describe how you will address the goals/objectives established in the RFQ:

Eight goals or objectives from the RFQ will be impacted by the project.

2a. Develop partnerships between institutions for the delivery of programs.

The project will partner with the major professional development associations in Texas representing mid-level college administrators and professional staff. The partner agencies will be directly involved in the revision of the modules and in planning for their distribution. Regional Consortia and Universities will also be consulted related to the provision of certification or graduate credit for participation.

2h. Provide for the continual training of faculty and staff in the techniques for using advisory committees, curriculum development, distance education, use of online WECM resources, and electronic program submission..

Modules have been developed and will be distributed directly related to each of the described areas.

2i. Provide training and support for new instructors and adjunct faculty that have limited or no teaching experience. .

Will provide training for academic and other administrators, in particular, faculty directors.

5c. Explore, develop, implement, and evaluate alternative methods for providing professional development..

Will explore the use of online training programs, webinars, and other technologies.

5d. Share successful project results, teaching methodologies, and curricula to minimize replication of efforts and achieve the greatest amount of dissemination..

Professional development courses will be made available as "ePacks" to interested colleges and affiliated associations for their own modification and deployment. Incorporation of professional association in the planning is designed to eliminate unnecessary duplication.

6b. Provide culturally sensitive and gender-sensitive training for faculty and staff in areas of curriculum, student services, and workforce needs..

Specific modules deal with culturally sensitive and gender-sensitive training for administrators. Project also deals with planning for system-wide deployment of sensitivity training.

8b. Identify national centers of excellence such as those sponsored/recognized by the NSF and NIH for adoption or adaptation..

Outstanding centers of excellence for leadership development will be identified and included as links or best practices with the training or on the project website.

8c. Create a network for involvement and dissemination such as establishing a clearinghouse for information on centers of excellence..

The project website will be modified to serve as a dissemination point for information.

Please clearly identify the deliverables of this project that will be used to disseminate the results statewide and provide a brief description of how that should occur:

Project staff & contractors will develop a training regimen for mid-level college administrators based upon the first year product of the project and built around the input of a statewide advisory team. In addition to college

representatives, the advisory team will include representatives of the major state organizations for college administration and professional development. The products will include a revision of the TexasLeadershipAlliance.org website, including its incorporation into a course management system; a series of web and interactive video based seminars focused on college leadership; and a formal online leadership course based around the website.

Provide a brief budget justification (for example: be specific if funds will be shared with partnering colleges):

The majority of the funds will support the development of the project website, online course materials, and the web-based and onsite seminars. Implementation funds are included for the developed programs, including a number of participants in the full online Academy. In addition, the request includes funds for server support for the project, to be housed at the hub for the Northeast Texas Consortium of Colleges.

Amendment 2	In Progress - 5/19/2006
Texas Higher Education Coordinating Board Community and Technical Colleges Division Carl D. Perkins Grants for Program Year 2005-2006 Part C - Goals, Objectives, Activities, Results and Timelines	
Project: 61104 - Texas Leadership Alliance & Academy Institution: University of Texas Health Center at Tyler	

Describe activities, results and timelines for the project under each required goal and objective and any additional goals and objectives as appropriate.

Goal: 1. Create a new Steering Committee representing a variety of professional development associations, regional leaders, and participants from the Texas State Leadership Consortium for Professional Development.	
Objectives/Activities	Timeline Planned
1. Identify and contact individuals to serve on the committee. Include representatives from major professional development associations, the Leadership Consortium, and Starlink. Insure regional diversity.	10/15/2005 - 11/1/2005
2. Provide project background and call the initial meeting for the members of the steering committee.	10/15/2005 - 11/15/2005

Goal: 2. Establish preferred outcomes and training arenas for administrative professional development, using both the existing and new TLA modules	
Objectives/Activities	Timeline Planned
1. Identify all modules needing revision along with the nature of the revision.	10/15/2005 - 2/28/2006
2. Identify new areas for the development of modules or other professional	10/15/2005 - 8/31/2006

development activities.	
3. Create and publicize a list of proposed Webinars and workshops planned for leadership development.	10/15/2005 - 5/30/2006
4. Identify additional services for the project.	10/15/2005 - 8/31/2006

Goal: 3. Revise and update the existing modules created for the Texas Leadership Academy	
Objectives/Activities	Timeline Planned
1. Restructure and/or revise the existing training modules concerning THECB organization and structure, providing flexibility for future changes.	10/15/2005 - 2/28/2006
2. Restructure the Communication module to insure its credibility with course participants.	10/15/2005 - 2/28/2006
3. Complete video interviews with the current Commissioner for Higher Education and the Associate Commissioner for use in the modules.	10/15/2005 - 5/30/2006

Goal: 4. Develop a project website to include a link to the current modules along with <i>Leadership Links</i> or best practices, a calendar of events, leader profiles, and current announcements.	
Objectives/Activities	Timeline Planned
1. Create a website shell to provide information on and link to all components of the project.	10/15/2005 - 12/30/2005
2. Move the website to a host server colocated with the Northeast Texas Consortium Internet hub.	12/1/2005 - 12/30/2006
3. Establish a collection of best practice links, identified as <i>Leadership Links</i> that may be accessed through the website.	10/15/2005 - 8/31/2006
4. Identify and implement a process to provide and update local mid-level college leaders with information on changes to various state procedures and processes.	10/15/2005 - 2/28/2006

Goal: 5. Insure the dissemination of the project materials and participation in project activities.	
Objectives/Activities	Timeline Planned
1. Develop strategies to integrate the project activities with other leadership initiatives, potentially including programs conducted by the North Texas Community College Consortium (CLARE), TACTE, and individual colleges.	10/15/2005 - 8/31/2006
2. Identify points of collaboration with external leadership development initiatives, potentially including activities of AACC, the League for Innovation, and others.	10/15/2005 - 8/31/2006
3. Re-purpose the project modules into an ePack format suitable for use with WebCT and/or Blackboard.	3/1/2005 - 8/31/2006
4. Work with the partner professional associations, community colleges, and universities to generate professional certifications or to provide college credit based upon the professional development activities of the project.	9/1/2005 - 8/31/2006

5. Provide a series of Leadership Workshops and Webinars throughout the state built around the individual course modules and current topics.

10/15/2005 - 8/31/2006

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In Progress - 5/19/2006

**Texas Higher Education Coordinating Board
Community and Technical Colleges Division
Carl D. Perkins Grants for Program Year 2005-2006**

Part D - Evaluation Plan

Project: 61104 - Texas Leadership Alliance & Academy

Institution: University of Texas Health Center at Tyler

Please describe which data will be used to measure the impact of your project on the student populations and how that data will be enlisted (what should be expected for a "good" result):

Criteria to be used in evaluating the impact of the project will include:

- 1) an analysis of the number of participants along with their distribution around the state;
- 2) individual activity assessments for workshops and Webinars, using the tools from the Texas Collaborative for Professional Development and measuring impact upon performance; and
- 3) a formal review of all major products by members of the statewide advisory committee.

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In Progress - 5/19/2006

**Texas Higher Education Coordinating Board
Community and Technical Colleges Division
Carl D. Perkins Grants for Program Year 2005-2006**

Part E - Project Staff

Project: 61104 - Texas Leadership Alliance & Academy

Institution: University of Texas Health Center at Tyler

Identify all project staff by title/position and list all responsibilities for each staff member.

Staff Member Title/Position

Project Director (Dr. Mickey Slimp)

Responsibilities

1. Manage the overall operation and success of the project, including responsibility for personnel, finances, and the project website.
2. Work with the project Advisory Committees and affiliated organizations to direct project strategies.
3. Maintain contact with personnel at participating colleges.
4. Initiate the development of the project workshops, online courses, and planning meetings.
5. Initiate and manage the related contracts required by the project.
6. Serve as the project's primary contact with the THECB and as the liaison with the Texas Leadership Consortium for Professional Development.

Staff Member Title/Position

Instructional Designer (Cindy Smith)

Responsibilities

1. Provide overall design of the course materials and website for the Texas Leadership Alliance.
2. Update existing modules of the website, in particular, Modules 3 & 6.
3. Repurpose the existing web materials to work within learning management systems, including WebCT and Blackboard.
4. Repurpose existing modules and develop new areas to be conducted as "standalone" webinars.
5. Review training evaluations and report findings to the project director and advisory team

Staff Member Title/Position

Web Designer

Responsibilities

1. Develop the project website to include the major project modules and links to:
 - a. scheduled project workshops, webinars, and activities
 - b. Texas Leadership Alliance ePacks for local usage
 - c. Helpful links for Leadership Development
 - d. Project information and contacts
2. Move the project website to the new webserver acquired as a part of the grant.
3. Provide technical support in the modification of existing web materials created for the Leadership Modules.

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Amendment 2	In Progress - 5/19/2006
<p>Texas Higher Education Coordinating Board Community and Technical Colleges Division Carl D. Perkins Grants for Program Year 2005-2006 Part F - Coordination/Linkages</p>	
<p>Project: 61104 - Texas Leadership Alliance & Academy Institution: University of Texas Health Center at Tyler</p>	

Please list all participating partners to the proposed project. Include contact address, phone number and e-mail address.

<p>Participating Partner Name</p> <p>NE Texas Consortium of Colleges & Universities</p>
<p>Contact Information</p> <p>Dr. Mickey Slimp, Executive Director, Northeast Texas Consortium of Colleges & Universities, 11937 US Highway 271, Tyler, TX 903-877-7576, mickey.slimp@netnet.org.</p> <p>An affiliated organization within the UT Health Center at Tyler structure directly responsible for the management and implementation of this grant.</p> <p>A collaborative consisting of the fifteen public colleges and universities north of Houston and east of Dallas and I-45, the Consortium facilitates joint activities among the schools. It also manages the Northeast Texas Network (NETnet) a broadband network providing Internet service, 2-way interactive video, and other distance education support to the colleges.</p>

<p>Participating Partner Name</p> <p>Texas Assoc of College Technical Educators (TACTE)</p>
<p>Contact Information</p> <p>Dr. Lindle Grigsby, TACTE Past President, Eastfield College, 972-860-7199, lgrigsby@dcccd.edu</p> <p>The professional association supporting Technical Deans & Directors.</p>

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Participating Partner Name

TX College Instructional Admin. Assoc. (TCIAA)

Contact Information

Dr. Mary Ann Grams, TCIAA Board, Hill College, 254-582-2555 x 208, mgrams@hillcollege.edu

The professional association primarily focusing on university transfer programs from community colleges.

Participating Partner Name

South Texas College

Contact Information

Juan Mejia, Assistant Vice President, South Texas Community College, P.O. Box 9701, McAllen, TX 78502-9701, 956-618-8336, 956-618-8388, jmejia@southtexascollege.edu

Participating Partner Name

North Texas Community College Consortium

Contact Information

Dr. Jesse Jones, President, North Texas Community College Consortium, P.O. Box 311337, University of North Texas, Denton, TX 76203-1337, 940-565-4035, jjones@unt.edu

Participating Partner Name

TX State Leadership Consortium for Prof. Dev.

Contact Information

Dr. Dennis Brown, Director, TX State Leadership Consortium for Professional Development, El Paso Community College, 919 Hunter Drive, El Paso, TX 79915, 915-831-4444, dennisbr@epcc.edu

Participating Partner Name

Hill College

Contact Information

Dr. Mary Ann Grams, Vice President of Instruction, Hill College, PO Box 619, Hillsboro, TX, 254-582-2555 x 208, mgrams@hillcollege.edu

The professional association primarily focusing on university transfer programs from community colleges.

Amendment 2

In Progress - 5/19/2006

**Texas Higher Education Coordinating Board
Community and Technical Colleges Division
Carl D. Perkins Grants for Program Year 2005-2006
Cost Category Schedule A: Salaries and Fringe Benefits**

Project: 61104 - Texas Leadership Alliance & Academy

Institution: University of Texas Health Center at Tyler

I. Activity (Basic Grant Only)	II. Title/Position	III. % of Time on Project	IV. Amount
	Project Director	6.5 %	\$ 7,500
	Instructional Designer	8 %	\$ 5,300
	Web Designer	9.5 %	\$ 6,100
	(A1) Project Director (removed so that item may be adjusted to reflect accurate time & dates on project)	-6.5 %	\$ -7,500
	(A1) (A1) Project Director (adjusted to reflect accurate time & dates on project)	11 %	\$ 7,500
	(A1) Instructional Designer (removed so that item may be adjusted to reflect accurate time & dates on project)	-8 %	\$ -5,300
	(A1) Instructional Designer (adjusted to reflect accurate time & dates on project)	16 %	\$ 6,300
	(A1) Web Designer (removed so that item may be adjusted to reflect accurate time & dates on project)	-9.5 %	\$ -6,100
	(A1) Web Designer (adjusted to reflect accurate time & dates on project)	13.5 %	\$ 5,100

Total	\$ 18,900
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Amendment 2	In Progress - 5/19/2006
Texas Higher Education Coordinating Board Community and Technical Colleges Division Carl D. Perkins Grants for Program Year 2005-2006 Cost Category Schedule B: Travel (Staff Only)	
Project: 61104 - Texas Leadership Alliance & Academy	
Institution: University of Texas Health Center at Tyler	

I. Activity (Basic Grant Only)	II. Title/Position	III. Purpose	IV. Amount
	Project Director	Collaborative, Advisory Board & THECB Perkins Meetings	\$ 1,600
	Instructional Designer	Collaborative, Advisory Board & THECB Perkins Meetings	\$ 1,600
	Project Director or Instructional Designer	Workshop Delivery	\$ 1,800
Total			\$ 5,000

Amendment 2	In Progress - 5/19/2006
Texas Higher Education Coordinating Board Community and Technical Colleges Division Carl D. Perkins Grants for Program Year 2005-2006 Cost Category Schedule C: Capital Outlay/Equipment	
Project: 61104 - Texas Leadership Alliance & Academy	
Institution: University of Texas Health Center at Tyler	

I. Activity (Basic Grant Only)	II. Description	III. Amount

	Not Applicable	\$ 0
	Total	\$ 0

Amendment 2	In Progress - 5/19/2006
Texas Higher Education Coordinating Board Community and Technical Colleges Division Carl D. Perkins Grants for Program Year 2005-2006 Cost Category Schedule D: Consultant Fees	
Project: 61104 - Texas Leadership Alliance & Academy Institution: University of Texas Health Center at Tyler	

I. Activity (Basic Grant Only)	II. Individual or Firm	III. Purpose	IV. Amount
	TBA - Individual Content Experts	Content Development for Modules and Webinars. Also includes Webinar facilitation	\$ 4,000
		Total	\$ 4,000

Amendment 2	In Progress - 5/19/2006
Texas Higher Education Coordinating Board Community and Technical Colleges Division Carl D. Perkins Grants for Program Year 2005-2006 Cost Category Schedule E: Subgrants and Subcontracts	
Project: 61104 - Texas Leadership Alliance & Academy Institution: University of Texas Health Center at Tyler	

I. Activity (Basic Grant Only)	II. Recipient	III. Purpose	IV. Amount
	Rich Media Creative Services	Website Template Development &	\$ 18,000

		Hosting Services	
	(A1) Rich Media Creative Services	Website Template Development & Hosting Services	\$ -500
Total			\$ 17,500

Amendment 2	In Progress - 5/19/2006
Texas Higher Education Coordinating Board Community and Technical Colleges Division Carl D. Perkins Grants for Program Year 2005-2006 Cost Category Schedule F: Miscellaneous	
Project: 61104 - Texas Leadership Alliance & Academy Institution: University of Texas Health Center at Tyler	

I. Activity (Basic Grant Only)	II. Description	III. Amount
	Contract Instruction for Online Leadership Academy Course. Approximately 40 participants at \$200 each.	\$ 8,000
	Web Server for permanent housing of the Academy Website & Online Materials	\$ 4,900
	Advisory Board Travel - 8 members to two meetings.	\$ 4,800
	Workshop Facilitator Travel - at least four programs	\$ 1,000
	Conference Call Support for Webinars (\$.10 per call per minute w/15 participants on 10 one-hour programs)	\$ 900
	(A1) Materials & Supplies	\$ 500
	(A1) type here	\$ 0
Total		\$ 20,100

Amendment 2

In Progress - 5/19/2006

**Texas Higher Education Coordinating Board
Community and Technical Colleges Division
Carl D. Perkins Grants for Program Year 2005-2006
Cost Category Schedule G: Administration**

Project: 61104 - Texas Leadership Alliance & Academy**Institution:** University of Texas Health Center at Tyler

I. Description	II. Amount
Indirect Cost	\$ 3,275
Total	\$ 3,275

Amendment 2

In Progress - 5/19/2006

**Texas Higher Education Coordinating Board
Community and Technical Colleges Division
Carl D. Perkins Grants for Program Year 2005-2006
CB-100: Budget Summary Page**

Project: 61104 - Texas Leadership Alliance & Academy**Institution:** University of Texas Health Center at Tyler

COST CATEGORY	(A) Original Budget	(B) Cumulative Budget Revisions Requested	(C) Revised Total Budget	(D) Actual Cumulative Expenditures Through:
1. Salaries and Fringe Benefits (Schedule A)	\$ 18,900	\$ 0	\$ 18,900	
2. Travel (Staff Only) (Schedule B)	\$ 5,000		\$ 5,000	
3. Capital Outlay/Equipment (Schedule C)	\$ 0		\$ 0	
4. Consultant Fees (Schedule D)	\$ 4,000		\$ 4,000	
5. Subgrants and Subcontracts (Schedule E)	\$ 18,000	(\$ 500)	\$ 17,500	
6. Miscellaneous (Schedule F)	\$ 19,600	\$ 500	\$ 20,100	
7. SUBTOTAL - DIRECT (Lines 1-6)	\$ 65,500	\$ 0	\$ 65,500	

8. Administration (Schedule G)	\$ 3,275		\$ 3,275	
9. TOTAL (Line 7 plus Line 8)	\$ 68,775	\$ 0	\$ 68,775	
10. LAST EXPENDITURE REIMBURSEMENT REQUEST TOTAL (Line 9 Column D on prior request)				
11. TOTAL REIMBURSEMENT FOR THIS REQUEST (Line 9 minus Line 10)				
Name/Title of Chief Financial Officer Rick Hefner Vice President, Finance & Administration	Signature		Phone/FAX/E-mail 903-877-7724 903-877-7724 (FAX) rick.hefner@uthct.edu	
FOR COORDINATING BOARD USE ONLY				
Approved () Disapproved () by:			Date:	
Comments:				
Entry in CB Grant Budget/Expenditure System by:			Date:	

CB-100
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